



North Island Pride Society Board Policy	
ADM-01	Policy for the Maintenance of Policy
Director Responsible	Entire Board
Date Board Approved	March 29, 2021
President's Signature	President (vacant) p.p. 
To Be Reviewed	2024

1.0 Objective

The objective of this policy is to ensure a consistent approach to the development of policy. Consistency will ensure orderly policy and ensure policy does not become unwieldy as further policy is developed by the board.

2.0 Policy Statement

The policy of the board is to follow consistent format and approach to the development and maintenance of policy. The board will use the attached template to develop all new policy.

3.0 Procedure

In addition to using the attached policy template, the board will use the following acronyms to identify the category of policy:

- ADM - Administration
- ADV - Education & Advocacy
- COM - Communications
- EVT - Events & Engagement
- FIN - Finance
- MBR - Membership

Policies will be numbered, starting from 01 and counting up in whole numbers.

4.0 Definitions

“policy“ means all guidelines and directives developed by the board of directors to manage the internal affairs of the society.

We are grateful to live, work, and play on traditional unceded territory.



North Island Pride Society Board Policy	
XXX-##	[insert policy name]
Director Responsible	[insert name or entire board]
Date Board Approved	[insert date motion passed to adopt policy]
President's Signature	[insert signature]
To Be Reviewed	[insert year policy will be reviewed]

1.0 Objective

[insert text describing why the policy is created and what objective it is designed to achieve]

2.0 Policy Statement

[insert text describing what the policy is]

3.0 Procedure

[insert text describing how the policy will be carried out]

4.0 Definitions

[insert text defining any words for which further clarity is needed]

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